

## **Dane Co. Timebank Safety Guidelines**

Level 1 is the lowest risk which is full participation on-line and without the coordinator's participation.

Level 2 is structured for members who still may have a level of risk. This may be someone who has been convicted of a felony within the last five years and may or may not be on probation/parole. This member is not a sex offender. This member will need approval from their agent and if not being supervised their references will be checked. This person will not have the ability to go on-line. All participation must go through the coordinator. There may be a conviction of a felony more than 5 years in the past. Attached is a list of crimes to be considered over five years. Participation can be supervised in a group or with individuals if deemed appropriate.

Level 3 is structured for the highest risk member. This may be someone who has been convicted of a felony within the last five years, is a sex offender, and is on probation. This member will not have the ability to go on-line or have access to other member information. All participation must go through the coordinator who will determine what is appropriate. Participation will be limited to group or supervised activities. This member will need approval from their supervising agent.

### **Sex Offenders:**

The committee decided that anyone on the State or National Sex Offender Registry would automatically be at a Level 3. Any person convicted of 1st or 2nd Degree Sexual Assault of a Child would automatically not be allowed to participate in the Timebank. This was decided as protection to the membership due to the nature of pedophiles. (Not discussed but, as I am typing this up and considering offenses, other offenses that should be considered for automatic elimination are Repeated Sexual Assault of a Child, Sexual Exploitation of a Child, Incest with a Child, and Child Enticement.) On very rare occasion there may be a conviction of Sexual Assault of a Child with a suspect 17/18 years old in a dating relationship with a 16/17 year old victim who consented to the relationship. This should be evaluated by the coordinator and/or evaluated by the Safety Committee.

### **Criteria:**

The following is a list of crimes used by the Dane County Judges that prevents inmates from receiving time off their sentence:

See 'Criminal Charges List' below.

This list of crimes should be used by the coordinator if the potential member has a felony conviction more than five years ago or have been convicted of and are no longer on supervision. These are violent crimes and would indicate the person most likely should be at a higher level of restriction even though the conviction is longer than 5 years ago or are not on supervision. Former agents and references should be contacted. The coordinator can also bring the person's information to the board for consideration if there is a question.

### **Application:**

During the interview/application process it is asked whether the person is on probation/parole and if they have ever been convicted of a felony. In addition to this the person will be asked if they have any pending felony charges.

#### Full Disclosure:

There was a concern that a sex offender can be supervised and screened for volunteer activities to earn time dollars but can what they receive for their earned time dollars also be screened? It was decided that all services exchanged for sex offenders can and will be screened. And in addition the offenders will have to agree that persons who they have exchanges with will be notified that they will be exchanging with a registered sex offender. This may screen out any potential member who is a registered sex offender.

#### Safety Committee:

It was decided that the Safety Committee should be a continuing structure of the Timebank. The Safety Committee will address any safety concerns as they arise, review members who are at a Level 2 or Level 3 and are considering moving to a less restrictive level either at their request or the coordinator's request. They will also address moving members to a more restrictive level or terminating participation at the coordinator's request. The make up of the committee should be a member of the Dane County Sheriff's Office, Dept of Corrections, Madison PD (Neighborhood Officer), a private citizen/member, the Timebank Coordinator, and a member of JFF, MUM, Voices Beyond Bars or similar organization. The committee will meet quarterly or as needed depending on the circumstances. Since all of the positions have been met except MPD and the last, Cheri Maples said she will withdraw from the committee unless needed. The Steering Committee will be approached about filling the post representing JFF, MUM, VBB, or advocacy organization.